

**O/o Director Public Instructions (SE) Punjab**  
**Block-E, PSEB Complex , Vidya Bhawan 4<sup>th</sup> Floor Phase - 8 Mohali.**  
**Ph – 0172 2214393**

To

All District Education Officers (SE/EE)

Punjab

Memo No : E-315429, GP2(CI)/202287523

Dated :- 11-04-2022

**Subject :- The Punjab Regulation of Fee of Unaided Educational Institutions Act,2016:Directions to Unaided educational institutions concerning sale of textbooks and uniforms.**

The Government of Punjab has enacted The Punjab Regulation of Fee of Unaided Educational Institutions Act, 2016 ("the Act") amended from time to time for, *inter alia*, regulation of fee and other related activities in private unaided educational institutions ("unaided institutions").

Section 5 of the Act directs all unaided institutions to notify and display the specifications of uniform and books at conspicuous place and the parents shall be at liberty to purchase such uniforms and books from any place of their choice. However, the color, design and any other specifications of the uniforms so notified shall not be changed for at least the next two years.

Apart from above, there are other regulations by respective boards like those related to non-business activities by the schools within school premise i.e. prohibition of sale of books and uniforms by schools in their premises, etc.

To ensure implementation of the above in true spirit, it is hereby directed that;

- (a) Each unaided institution situated in the Municipal towns "Class C" shall publish the names, addresses and telephone numbers of at least three (3) book shops at conspicuous place where the prescribed books are available;
- (b) For each unaided institution situated in the Municipal Towns "Class B", the number of such shops shall be at least five (5);
- (c) For each unaided institution situated in the Municipal Town "Class A", the number of such shops shall be at least ten (10); and



(d) For each unaided institution situated in the Municipal Corporations of Amritsar, Ludhiana, Jalandhar, Patiala and Bathinda, the number of such shops shall be at least twenty (20).

It is further directed that the list of all such shops shall be submitted by each unaided institution to the DEOs (SE/ EE) within 7 days of issuance of this Order. Any inclusion or exclusion from such list shall be duly intimated to the DEOs immediately.

In case of change in the design of the uniform, the existing students shall be given a period of 2 years to buy the newly specified uniform. Till that time, students shall be allowed to wear the existing uniforms.

Further, as pronounced by various courts from time to time, and has been reiterated by this office, the increase in the school fees is not an inherent right of the unaided institutions. Therefore, any violation of the provision of the Act relating to fixation of fees by unaided institutions shall be strictly dealt with.

Also, Section 3 of the Act provides for the constitution of Regulatory Bodies at the district level headed by the Deputy Commissioner of the district along with other members. In pursuance of Section 22 of the Act, the Regulatory Bodies are hereby directed to hear and decide the complaints received from parents/ guardians related to increase of fee and other unfair trade practices relating to sale/ purchase of books and uniform.

All DEOs are hereby directed to form inspection team(s) to ensure strict compliance of this Order. The team(s) shall complete inspection within 15 days from the receipt of the list of shops by the unaided institutions and shall submit a report to this effect within 7 days thereof. The DEOs may forward the inspection report(s) to the respective Regulatory Bodies.

This issues with the approval of Hon'ble Chief Minister, Government of Punjab.

Assistant Director (Private Aided Schools)  
O/o Director Public Instructions (SE)  
Punjab, SAS Nagar

**Endst.**

- 1: ACS to Hon'ble CM, Government of Punjab
- 2: PS to Secretary School Education, Government of Punjab
- 3: DGSE, Punjab
- 4: All Deputy Commissioners cum Chairperson District regulatory Body
- 5: All DEOs (SE) cum Member Secretary, District Regulator Authority
- 6: All DEOs (EE)

Assistant Director (Private aided schools)